

MILLBURN C. C. SCHOOL DISTRICT 24
BOARD OF EDUCATION
Regular Meeting
May 20, 2019

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Brendan Murphy, Member
Stephen Gray, Member
Sean Coleman, Member

BOARD CLERK

Bernadette Hanna
Veronica Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
Jake Jorgenson, Principal, MMS
Bennett Walshire, Principal, MES
Joanne Rathunde, Director of Technology

TREASURER

Gary White

VISITORS

None

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Brendan Murphy, Stephen Gray, and Sean Coleman.

PUBLIC COMMENTS – none.

ADDITION of DISCUSSION ITEMS – Approval of Arc Core Curriculum. A straw poll was held all board members indicated that they were favorable of the Arc Core Curriculum.

PRESENTATION – Gifted Education (AIM) Update by Nancy Stream The AIM Gifted Education Update was given with Kristin Kao and Gail Sinkus also being present. Successful programming and instruction details were shared along with the program's history. Student feedback, the identification process and projected program planning were presented.

ACTION ITEMS

Approve Tentative Amended FY19 Budget for Public Display.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the tentative amended FY19 Budget for Public Display. The following Board Members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, and Brendan Murphy. Nays: none. Absent: none. The motion passed.

Approve Laptop Computer Purchase not to exceed \$110,000.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the laptop computer purchase not to exceed \$110,000. The following Board Members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Carissa Casbon LaTourette. Nays: none. Absent: none. The motion passed.

Approve STEM Lab Furniture Purchase not to exceed \$17,500.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve STEM Lab Furniture Purchase not to exceed \$17,500. The following Board Members voted Aye: Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Carissa Casbon LaTourette and Sean Coleman. Nays: none. Absent: none. The motion passed.

Approve Building Cameras for MES and MMS not to exceed \$50,000.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve Building Cameras for MES and MMS not to exceed \$50,000. The following Board Members voted Aye: Jim Guziak, Denise Ide, Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman and Stephen Gray. Nays: none. Absent: none. The motion passed.

Approve Traversa Transportation Software and Training (1st year cost- \$14,605/2nd year cost \$5,868) plus \$6,366 per year for cellular data link with GPS (\$288 per year x 22 busses).

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve Traversa Transportation Software and Training (1st year cost- \$14,605/2nd year cost \$5,868) plus \$6,366 per year for cellular data link with GPS (\$288 per year x 22 busses). The following Board Members voted Aye: Denise Ide, Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray and Jim Guziak. Nays: none. Absent: none. The motion passed.

Authorization for the Superintendent and Business Manager to approve Change Orders for the Summer 2019 Projects in an amount not to exceed \$25,000.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve authorization for the Superintendent and Business Manager to approve Change Orders for the Summer 2019 Projects in an amount not to exceed \$25,000. Dr. Lind or Dr. Johns will inform the Board Members. The following Board Members voted Aye: Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, and Denise Ide. Jim Guziak voted Present. Absent: none. The motion passed.

Approve replacement of the wood surfacing with PnP Rubber Safety surface for older student area on the new West playground at MES at a cost of \$83,350.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve replacement of the wood surfacing with PnP Rubber Safety surface for older student area on the new West playground at MES at a cost of \$83,350. The following Board Members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, and Brendan Murphy. Nays: none. Absent: none. The motion passed.

Shared Services Contract with District 34 for Speech and Language Services.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve Shared Services Contract with District 34 for Speech and Language Services. The following Board Members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Carissa Casbon LaTourette. Nays: none. Absent: none. The motion passed.

CONSENT AGENDA

At the request of Board Vice President, Denise Ide the Board Meeting dates for the 2019-20 were pulled from the Consent Agenda. A motion was made by Denise Ide, with a second by Brendan Murphy to approve the remaining items of the Consent Agenda. On a roll call vote the following Board Members voted Aye: Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Carissa Casbon LaTourette and Sean Coleman. Nays: none. Absent: none. The motion passed.

The Consent Agenda included:

Annual Membership in Illinois Association of School Boards (IASB) \$4,882

Annual Membership in Lake County Educational Services (LCES) \$3,209

Board Meeting Dates for 2019-20

Approval of Minutes

- Minutes of the Regular Meeting of April 22, 2019
- Minutes of the Closed Session of April 22, 2019
- Minutes of the Board Governance Meeting of April 29, 2019
- Minutes of the Closed Session of April 29, 2019
- Minutes of the Committee of the Whole of May 13, 2019
- Minutes of the Closed Session of May 13, 2019

Treasurer's Report and Approval

Bill Approval and Payment Authorization

Activity Account

Personnel Report

Resignation:

Jessica Cabalquinto – 1.0 FTE LD/ED Teacher

Catherine McKeown – 1.0 FTE Paraprofessional

Tammy Erickson – 1.0 FTE Paraprofessional

Nicole Santi – Bus Driver

Laurie Pighini - .2 FTE Administrative Assistant and Substitute

Employ:

Leah Baker – 1.0 FTE Speech and Language Pathologist, pending background check results

Rylee Parker – 1.0 FTE Grade 4 Teacher, pending background check results

Lisa Palmisano – 1.0 FTE Grade 4 Teacher, pending background check results

Michelle Hauser – 1.0 FTE Elementary Art Teacher, pending background check results

Pamela Rojewski – Substitute Teacher

Nicole Santi – Substitute Bus Driver

Extended School Year

Teachers:	Paraprofessionals:
Jennifer Allie	Diane Cajka
Tricia Wilhelm	Sally Miksch
Sandra Hessing	Joseph Lisy
Kelly Chamernik	Linda Smith
Dana Booker	Darla Shannon
Marian Bibian	Susanne Boyle
Sarah Blue	Karen Ende
Leah Baker	Anna Rodewald

Summer 2019 Custodial/Maintenance

Brian Mellinger	Joshua Mol
Emily Smith	Jonathan Welsch
Anna Wallenfang	Terryl Rajceovich

Board Meeting Dates for 2019-20

The following dates for next school year were discussed - July 29, 2019 and June 22, 2020. A motion was made by Denise Ide, with a second by Stephen Gray. On a voice vote all Board Members voted Aye. Nays: none. Absent: none.

INFORMATION/DISCUSSION

Freedom of Information Requests (FOIA)

SmartProcure – Any and all purchasing records from 2018-12-03 to current.

Superintendent/District Goals Committee

Dr. Lind evaluates himself, the Board fills out the tool then they meet in July to discuss. This is the last year of this strategic plan. A new strategic plan will be formed for the next five years. There will be an open meeting with Dr. Lind to see who would like to serve on that new committee which any one can be on.

SUPERINTENDENT REPORT

Dr. Lind reported that there is a joint board meeting at WC Petty School in Antioch on Tuesday, May 21, 2019, at 5:15 PM and ending promptly at 7:00 PM, regarding Evidence Based Funding.

Also, Dr. Lind reported that the track team went downstate last weekend. When asked it was reported that they did not win.

BUSINESS OFFICE REPORT

Dr. Johns reported the workers comp premium is declining. The most costly injuries are due to lifting. Mr. Guziak asked if there is lift training available to which Dr. Johns responded there is an opportunity to do a 1 day training targeting the group who had had the most lifting injuries; custodians.

BOARD REPORTS

Ms. Casbon LaTourette reported that she, Mr. Coleman, and Dr. Lind took a trip to SEDOL. It was an inspiring tour and the level of services and care was impressive. Mr. Coleman noted that the level of commitment and professionalism is remarkable.

Ms. Casbon LaTourette also attended the Lake County Opioid Initiative Meeting noting that 580 people went through the Way Out Program and there is a Mental Health Line available to young people. She also attended the Lake County Board Meeting where much of it did not pertain to this Board and the Lake County Board Strategic Planning Meeting.

Future Agenda Items

- A. Solar Panel Update
- B. Cottonwood Estates Annual Impact Fee
- C. Appoint School Treasurer
- D. Approve School Treasurer Surety Bond
- E. Approve ARC Core
- F. Look at 1 or more 3d printers

Closed Session

A motion was made by Carissa Casbon LaTourette, with a second by Stephen Gray, to enter into closed Session for the purpose of:

To consider the appointment, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant to public office, when the public body is given power to remove the occupant under law or ordinance.

Student disciplinary cases.

On a voice vote all members in attendance voted Aye. Nays: none. Absent: none. The motion passed and the Board entered Closed Session at 8:23 PM.

It was noted that all visitors exited the meeting at this time.

RETURN TO OPEN SESSION

A motion was made by Denise Ide, with a second by Stephen Gray to return to Open Session. On a voice vote all Board Members voted Aye. Nays: none. The board returned to Open Session at 10:22 PM.

ACTION ITEMS continuedAppointment to Fill Board Member Vacancy to 2021


A motion was made by Carissa Casbon LaTourette, with a second by Brendan Murphy, to appoint Andre Orie to fill the Board Member Vacancy to 2021. On a roll call vote the following Board Members voted Aye: Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak and Denise Ide. Nays: none. Absent: none.

Adjournment

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Brendan Murphy, to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 10:22 PM.

Board of Education
Millburn School District 24
Lake County, Illinois

By:  _____ President

Attest:  _____ Secretary

June 24, 2019